

**Minutes of a Meeting of
The Board of Directors of
The Oak Hills Flying Club
Held at 1900 hrs, 13 Sep 2022 at
The Stirling Airport**

In Attendance:

Mike Fielding	Secretary	fielding.mw@gmail.com	613-849-2391
Graham Potter	Hangars/Property	graham@jewelleng.ca	613-391-3810
Randy Kerr	Equipment	kerrwood@gmail.com	613-969-5677
Rich MacEwen	Safety Officer	hercplt@gmail.com	613-921-9454
Nick Pfeiffer		nick@pfeiffer.ca	613-848-0996

Absent:

Dave Muldoon	Chairman/President	davidmuldoon2014@gmail.com	613-970-7066
James Erskine	Treasurer	jamesge12000@yahoo.com	613-848-3737

INTRODUCTION

1. Secretary Mike Fielding opened the meeting noting that there was a quorum and that the first order of business was to appoint an acting chairman of this meeting only. Graham Potter nominated Mike for the position, seconded by Rich MacEwen. **Carried.**

Minutes

2. Randy Kerr motioned for the minutes of the previous meeting be accepted, seconded by Nick Pfeiffer. **Carried.**

OLD BUSINESS

Financial

3. James Erskine presented a financial statement as of 31 Jul 2022:

Bank Account \$22,999.70 (Fuel on order and expected to cost < \$20,000)

Mortgage remaining \$35,999.44

Safety Program

4. Rich MacEwen outlined some ideas for the Club Safety Program. He has already placed Occurrence/Hazard Report Forms in the clubhouse. All submissions are held in confidence. He noted that a recent survey of fire extinguishers on the airfield revealed that many are either expended or expired. Some are privately owned but there are some club-owned ones which will be replenished or replaced. He will prepare an amendment to the Canada Flight Supplement to highlight the runway slope and the downdrafts which are often present.

Equipment

5. Randy Kerr was not aware of any equipment issues although he suggested that the snowplow should be inspected before winter to get a jump on any mechanical issues before the cold weather arrived.

Hangar Construction

6. There is one proposed new hangar with construction expected to commence in Spot 29 in October.

Club-Owned Hangars

7. The Hangar Manager presented the plan and methodology to sell the hangars to the board members including the priority list for sale to members and pricing. Randy Kerr presented a draft Bill of Sale for review. The two absent board members will review these and a detailed plan will be presented to the membership to allow purchases to be made before the end of November.

Privately Owned Hangars

8. All hangars on the field will eventually be privately owned and bylaws and rules established to ensure that all hangars meet the same building standards, maintenance requirements and rules for storage. All existing and future owners will be required to sign the same agreement.

Storage of Multiple Aircraft in Hangars

9. Rules and fees will be established and included in the new written agreement for Privately Owned Hangars.

Bylaws

10. Hangar Manager Graham Potter presented the latest draft of a revised **Bylaw 2** which includes an expanded section on privately owned hangars.

11. Mike Fielding presented some additional notes on **Bylaw 1** which is still under development.

Fuel Pump

12. We recently had some confusion on the total sales from the Avgas pump, caused primarily from the meter which is difficult to read. Randy Kerr is reaching out to have it serviced.

NEW BUSINESS

Club Functions

13. The club will still host a **BBQ/Open House** 17 Sept (alternate 18 Sep) at 1100 hrs.

Work Party

14. The lack of an airfield manager has prevented holding a Work Party this summer. There is not a lot to be done so this will likely be deferred to the spring.

Next Board Meeting

15. The next Board meeting is scheduled for 1900 hrs, 11 Oct 2022.

ADJOURNMENT

16 Motion for adjournment at 2005 hrs by Rich MacEwen, seconded by Nick Pfeiffer. **Carried.**

Submitted by

Approved/~~Not Approved~~

M.W. Fielding
Secretary

D. Muldoon
Chairman/President