

**The Board of Directors of  
The Oak Hills Flying Club  
Held at 1900 hrs, 13 Jun 2022 at  
The Stirling Airport**

**In Attendance:**

Dave Muldoon	President	<a href="mailto:davidmuldoon2014@gmail.com">davidmuldoon2014@gmail.com</a>	613-970-7066
James Erskine	Treasurer (by Video)	<a href="mailto:jamesge12000@yahoo.com">jamesge12000@yahoo.com</a>	613-848-3737
Mike Fielding	Secretary	<a href="mailto:fielding.mw@gmail.com">fielding.mw@gmail.com</a>	613-849-2391
Graham Potter	Hangars/Property	<a href="mailto:graham@jewelleng.ca">graham@jewelleng.ca</a>	613-391-3810
Randy Kerr	Equipment	<a href="mailto:kerrwood@gmail.com">kerrwood@gmail.com</a>	613-969-5677
Rich MacEwen	Safety Officer	<a href="mailto:hercplt@gmail.com">hercplt@gmail.com</a>	613-921-9454

**Absent:**

Nick Pfeiffer	<a href="mailto:nick@pfeiffer.ca">nick@pfeiffer.ca</a>	613-848-0996
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**INTRODUCTION**

1. President Dave Muldoon opened the meeting and introduced member Rich MacEwen. During the recent AGM the membership had only elected 6 Board members; Dave Muldoon, Mike Fielding, James Erskine, Randy Kerr, Graham Potter and Nick Pfeiffer. Subsequently, Rich volunteered to serve on the Board. It was moved by Dave Muldoon, seconded by Mike Fielding that Rich be appointed to the Board as provided for in Bylaw 1. **Carried.**

2. Directors agreed to fill the various officers' positions which are summarized above.

**Minutes**

3. Graham Potter motioned for the minutes of the previous meeting be accepted, seconded by Randy Kerr. **Carried.**

**OLD BUSINESS**

**Financial**

4. James Erskine presented a financial statement as of 29 Apr 2022:

Bank Account           \$12,365.30

Mortgage remaining   \$37,332.76

Note: The balance in the bank account is adversely affected by the amount of AVGAS stored onsite. As of this date the Tank is approximately half full and the last fill-up cost over \$18,000.

**Runway Report**

5. The Club is currently without a Runway Manager following the resignation of Bryce Taylor. There are currently no immediate issues with the runway itself, however crack-filling will have to be accomplished soon, perhaps in an upcoming work party and eventually the runway will have to either be resurfaced with pavement or grass at great expense. The burn pile at the west end of the airfield is to be relocated to club property adjacent to Hangar 10 at the earliest opportunity. Any member who would be willing to serve as the Runway Manager is requested to contact the President. It is not necessary for that individual to sit on the Board of Directors.

### **Hangar Construction**

6. The Board had previously submitted a plan for future hangar sites to the membership and will use this to designate future construction.

### **Club-Owned Hangars**

7. Members voted at the recent AGM to sell the club-owned hangars to members. The Hangar Manager is developing a plan and methodology to sell the hangars to members. This will include a price, eligibility to purchase and standards to be maintained by the future owners.

### **Privately-Owned Hangars**

8. As all hangars on the field will eventually be privately owned, bylaws and rules will be established to ensure that all hangars meet the same building standards, maintenance requirements and rules for storage.

### **Storage of Multiple Aircraft in Hangars**

9. The issue concerned additional payment for more than one aircraft. This issue was raised at the AGM and discussed. New rules and fees will be established and published in a new bylaw.

### **Membership Fees**

10. As noted in previous meetings the Board felt that the annual membership fee of \$50 is woefully inadequate to provide funding for club expenses. The Board is of the opinion that there is a need to raise the annual fee from \$50. This was discussed at the AGM and there was general agreement that since the fee hadn't been raised in many, many years that an increase was warranted. This led to a discussion about whether a two tiered membership system should be introduced, providing a lower fee for non-flying Social members who would not have a vote. This has been tried before and there are many arguments pro and con. The Executive agreed to study the concept further before presenting conclusions to the membership before the end of the year.

### **Bylaws**

12. The Board assigned responsibility for the re-writing of Bylaws to the appropriate managers. Drafts to be presented at next Board Meeting

Bylaw 1 - Secretary and President

Bylaw 2 - Hangar Manager

### **Fuel Pump**

13. Randy Kerr will look into having the pump serviced and to determine how long it can be retained.

### **DND Use of Airfield**

14. In May 424 SAR Sqn was permitted to use our facilities for one of their exercises. Other than running the well dry, there were no incidents and the members and neighbours generally enjoyed their show. JTF2 from CFB Petawawa also utilized the field 8-9 Jun for an exercise. Although the club received \$500 for the event there were complaints from the neighbours about the amount of noise they created.

15. In the future applications to lease our facilities will be reviewed on a case-by-case basis, but no use of pyrotechnics or blank ammunition will be permitted.

### **NEW BUSINESS**

16. The President stated that the club needed to develop plans to deal with an emergency at the field. This would include a communications protocol for informing the appropriate individuals and agencies. The Secretary suggested the need for Club Safety Officer and nominated Rich MacEwen for the position. Rich has

served as the Unit Flight Safety Officer in the air force and accepted the nomination. The motion was seconded by Graham Potter. **Carried.**

**New Members**

17. The Board reviewed one new member’s application which was accepted.

**Next Board Meeting**

18. The next Board meeting is scheduled for 1900 hrs, 12 July 2022.

**ADJOURNMENT**

19. Motion for adjournment at 2115 hrs by Mike Fielding, seconded by Graham Potter. **Carried.**

Submitted by

Approved/~~Not Approved~~

M.W. Fielding  
Secretary

D. Muldoon  
President