

**Minutes of a Meeting of  
The Board of Directors of  
The Oak Hills Flying Club  
Held at 1900 hrs, 9 Aug 2021 at  
The Stirling Airport**

**In Attendance:**

Dave Muldoon    A/President/Equipment  
James Erskine    Treasurer  
Mike Fielding    Secretary  
Bryce Taylor    Runway

**Absent:**

Wray Thompson Website

**Invited Guest:**

Wayne Richardson

**INTRODUCTION**

Acting President Dave Muldoon opened the meeting and introduced guest Mr Wayne Richardson.

**Minutes of Previous Meeting**

A motion was made by Bryce Taylor to accept the minutes from the 5 July meeting, seconded by Dave Muldoon. **Carried.**

**OLD BUSINESS**

**West End Trees**

Bryce Taylor reported that a work Party was held on 17 July to clean up the trees cut down west of the runway. About 15 volunteers removed and burned well over half of the trees. Further work will wait until the fall.

An informal discussion then took place with Mr Richardson about the ownership of the various properties west of the runway and some issues which have arisen over the years. In summary, Mr Richardson stated that his land is not currently for sale and he has no plans to sell it or lease it. He supports aviation and looks forward to a long, continued association with the club and in return all he asks for is access to his property from the airfield and consultation on any improvements which might affect his property. He also requested that he and his brother Don receive memberships in the club.

**East End Trees**

During the past few weeks James Erskine contacted the owner of the property about removing some of the trees. The owner has a tree cutting service and has agreed to cut them himself but would like some assistance in the clean-up. The Executive then met to survey the property and marked out an area for tree removal. We are still waiting for the owner to visit the area and determine how many trees he is prepared to remove.

## **Ground Equipment**

The treasurer previously reported that 780L of 100LL was used in ground equipment during 2020. The club has a slightly used 1350L storage tank sitting idle. The Secretary was investigate the pros and cons of using this tank for fuel for ground equipment.

The fuel tank is single-walled and suitable for gasoline storage. Fuel suppliers have no problem providing fuel, however there are certain standards that must be observed for setup, i.e. no less than 3 metres from a building and protection from vehicles. We have contacted the Technical Standards and Safety Authority (TSSA) for complete details and they have agreed to provide that guidance shortly.

## **Hangars**

The Executive has completed a survey of the property and is developing plans for the construction of new hangars as well as updating our current hangar policies. No action will be taken without consultation and approval by the members. Proposed options will be sent to the members soon in order that they can decide on the best course of action at the upcoming AGM.

## **Runway**

No change

## **Financial Report**

The Treasurer provided the following summary as of 30 Jul 2021:

|               |             |
|---------------|-------------|
| Bank account: | \$20,566.55 |
| Mortgage due: | \$41,777.60 |

## **Website**

Member Colin Wood has redesigned the website and it is currently undergoing Beta testing with the Executive. It is anticipated that it will go live near the end of the month. There will be a cost of \$117/yr for web-hosting. A motion was made to approve this expenditure by Dave Muldoon, seconded by Bryce Taylor. **Carried**

## **New Sign**

Earl Robinson is in the process of producing a new, temporary sign. Once and Hangar construction in the area is complete he will produce a permanent sign.

## **Constitution and Bylaws**

Review by secretary in progress.

## **NEW BUSINESS**

### **DND Use of Airfield**

We have received a request from the Department Of National Defence to use the field for training purposes on the evenings of the 15, 16 and 17 August, for which we will be reimbursed for the use of our facilities (~ \$1500). A motion was made by James Erkin, seconded by Dave Muldoon to accommodate the request, subject to more details. **Carried.**

### **Director Vacancy**

With the recent resignation of director Ted Marecak the club now has three vacancies. The Board decided to wait until the election at the AGM the seek replacements.

### **New Members**

One new application is currently posted. It was reviewed by the Board and, barring any objections from members, will be approved after the requisite 30 days.

Dave Muldoon made a motion that both Wayne and Donald Richardson be accepted as Honorary Lifetime Members. Although they have been listed as members in the past, raising them to Honorary status eliminates the need for membership fees which were never charged anyway. Seconded by Mike Fielding. **Carried.**

### **Clubhouse Use**

Mike Fielding introduced a motion to allow use of the clubhouse for meetings of the Bay of Quinte Aeromodellers Club. They have been without a suitable location since Loyalist College started charging for their services. Meetings would be infrequent, about 5 times a year, mostly in the winter and in the evenings. Dave Muldoon stated that our club is open to supporting aviation activities and seconded the motion. **Carried**

### **Next Board Meeting**

The next Board meeting will be scheduled for 1900 hrs, 24 Aug 2021 to prepare for the AGM.

### **Annual General Meeting**

The AGM is scheduled for Sat 28 Aug at 1000 hrs. It is anticipated that COVID restrictions will be sufficiently relaxed to allow for a BBQ afterwards.

### **ADJOURNMENT**

Motion for adjournment at 2130 hrs by James Erskine, seconded by Bryce Taylor. **Carried.**

Submitted by

Approved/~~Not Approved~~

M.W. Fielding  
Secretary

D. Muldoon  
A/President