

**The Board of Directors of  
The Oak Hills Flying Club  
Held at 1900 hrs, 17 May 2022 at  
The Stirling Airport**

**In Attendance:**

Dave Muldoon	President	<a href="mailto:davidmuldoon2014@gmail.com">davidmuldoon2014@gmail.com</a>	613-970-7066
James Erskine	Treasurer	<a href="mailto:jamesge12000@yahoo.com">jamesge12000@yahoo.com</a>	613-848-3737
Mike Fielding	Secretary	<a href="mailto:fielding.mw@gmail.com">fielding.mw@gmail.com</a>	613-849-2391
Graham Potter	Hangars/Property	<a href="mailto:graham@jewelleng.ca">graham@jewelleng.ca</a>	613-391-3810
Randy Kerr	Hangars/Property	<a href="mailto:kerrwood@gmail.com">kerrwood@gmail.com</a>	613-969-5677
Bryce Taylor	Runway	<a href="mailto:brycetaylor2@hotmail.com">brycetaylor2@hotmail.com</a>	613-398-7015
Nick Pfeiffer	Equipment	<a href="mailto:nick@pfeiffer.ca">nick@pfeiffer.ca</a>	613-848-0996

**INTRODUCTION**

1. President Dave Muldoon opened the meeting.

**Minutes**

2. James Erskine motioned for the minutes of the previous meeting be accepted, seconded by Randy Kerr. **Carried.**

**OLD BUSINESS**

**Financial**

3. James Erskine presented a financial statement as of 29 Apr:

Bank Account	\$7022.00
Mortgage remaining	\$38,221.64

4. Major items for April/m=May were:

Property Tax Instalment	\$2037.00 (next due May 27)
Maintenance	\$600.00
AVGAS purchase	\$18,093.93
Red Tractor belts	\$150

6. James also made the following comments:
  - a. An audit for 2021 was conducted by Carsten Schraeder. Many thanks for that.
  - b. The treasurer will be offsite for 2-4 weeks at a time while James pursues new flying opportunities in Manitoba. During his absence Graham Potter will assist with the treasurer duties. Graham and Mike Fielding will have access to the bank account and have signing authority.

**Runway Report**

7. Bryce Taylor reported that there had been lots of damage to runway lighting over the winter. Most of the problems involved wires sheered off at ground level by the snowplow. Repairs have been completed. He also noted that someone is burning household garbage

including motor oil at the burn pile near the button of Rwy 09. Needless to say, this is unacceptable. He would like to see a sign erected near hangar 10 to keep people away. With the exception of taking off and landing aircraft there is no need for anyone to venture past hangar 10 which is property owned by Wayne Richardson. The Board agreed to look into this further.

### **Hangar Construction**

8. No change since last meeting, waiting membership approval of various options until Board can move forward. A copy of the proposed plan has been posted in the clubhouse and will be voted on in the upcoming AGM.

### **Club-Owned Hangars**

9. As mentioned in last meeting the following options for dealing with Club Owned hangars remain:

- a. Sell them outright with the revenue being used by the Club for reducing debt and equipment/airfield maintenance;
- b. Retain the Hangars and continue to rent them on a monthly basis, with the Club retaining responsibility for the upkeep: or
- c. Renovate the hangars and have the present (as well as future), tenants assume the cost of repairs, which would be reflected in a monthly rental increase. i.e. the cost split equally among all the members through an increase in annual membership fees

10. In anticipation of the AGM the president will send out a letter detailing the issues that must be resolved by the members in voting.

### **Storage of Multiple Aircraft in Hangars**

11. The issue concern additional payment for more than one aircraft. Another issue to be resolved by the members at the AGM.

### **Membership Fees**

12. As noted in previous meetings the Board felt that the annual membership fee of \$50 is woefully inadequate to provide funding for club expenses. The Board feels that there is a need to raise the annual fee from \$50 and this would be sought at the AGM.

### **Bylaws**

13. The Board is ready to start drafting a new set of Bylaws to better reflect the realities of the club. One issue is the number of amendments that members may have thought were already in place. Our research has concluded that most of these recent Bylaw amendments were never incorporated into the bylaws and no record exists of those decisions. Therefore, some issues will have to be revisited. However, there is no point in doing so until the fate of the hangars and some other issues have been decided.

### **New Sign**

14. The president thanked Randy Kerr for producing a new sign at the entrance to the airport.

## **Fuel Pump**

15. The search for a new (to us) AVGAS fuel pump continues.

## **NEW BUSINESS**

### **Work Party**

16. A Work Party will be scheduled for Sunday **5 Aug 0900** with a general clean-up and brush clearing at the end of runway 27.

### **DND Use of Airfield**

17. James Erskine noted that 424 SAR Sqn at CFB Trenton will use the field on 20 May. A notice will be sent to the members.

18. JTF2 from CFB Petawawa has also asked to use the field 8-9 Jun for an exercise. More detail is being sought before approval.

### **Annual General Meeting (AGM)**

19. The AGM will be held at 1000 hrs, Saturday 4 June 2022, Rain Date 5 June. The agenda will be wide ranging and include the election of new directors. A BBQ will be held afterwards. All current directors have agreed to stand for election again with the exception of Bryce Taylor. Bryce has decided to step down from the board in order to handle some personal issues but stated that we haven't seen the last of him. The president spoke for the rest of the Board when he noted how much Bryce had accomplished during his tenure and we are all very appreciative.

### **Communications**

20. The president touched on the issue of communications between members and the Board. He observed that while the club has specific individuals appointed to handle specific functions members seem unaware of them. He encourages members to contact these individuals directly when they have a concern. The secretary noted that contact info for the various managers is included at the beginning of the published minutes.

### **New Members**

21. The Board reviewed applications for two new members and both were accepted.

### **Next Board Meeting**

22. The next Board meeting is scheduled for 1900 hrs, 14 June 2022.

## **ADJOURNMENT**

23. Motion for adjournment at 2105 hrs by Bryce Taylor, seconded by Nick Pfeiffer.  
**Carried.**

Submitted by

Approved/~~Not Approved~~

M.W. Fielding  
Secretary

D. Muldoon  
President