

**Minutes of a meeting of
The Board of Directors of
The Oak Hills Flying Club
Held 10 Nov 2020 at
The Stirling Airport**

In Attendance:

Duane Captstick President
James Erskine Treasurer
Mike Fielding Secretary
Bryce Taylor Runway

Absent:

Dave Muldoon Vice President/Equipment
Wray Thompsom Website
Ted Marecak Hangars
Jason McInroy Director

Minutes

A motion was made by the secretary to accept the previous minutes, seconded by Bryce Taylor. **Carried.**

Financial Report

The treasurer provided the following summary as of 31 Oct 2020:

Bank account: \$11,096.32
Mortgage due: \$46,221.56

\$421.68 GST is due 30 Nov.

Runway Report

Bryce Taylor reported that little has changed since the last meeting. It was brought up that there is still a hazard off the end of runway 27 that must be neutralized. Bryce will determine whether it must be removed or just covered.

Equipment

Dave Muldoon was absent however he forwarded his report beforehand. Repairs on the snowplow are just about complete. We are awaiting parts for the chains. He also recommended that we sell the snowblower attachment for the yellow tractor which isn't used. This will be covered under New Business.

Hangars

No new info.

OLD BUSINESS

Budget

The secretary and treasurer reviewed a budget format that will be used in January for the 2021 FY. This will eventually provide everyone with a better idea of predicted and actual spending during the year based on historical data.

Snow Plow Operations

The president had suggested that we consider appointing an individual to oversee Snow Plow operations including training operators and implementing Standard Operating Procedures. Also needed is a cost/benefit analysis of winter plowing. James Erskine will gather the snowplow operators review and update operating procedures.

Long Term Plan for OHFC

A first step in the establishment of a Long Term Plan is planning for additional hangar construction. The Executive plans to meet in December to review the club's policies and any proposals before any new hangars are allowed to be built.

Constitution and Bylaws

As discussed at the last meeting this will be a lengthy process over the winter to reformat the existing Constitution and Bylaws for presentation to the membership at the next AGM.

50/50 Draw

Dave Muldoon was absent so further discussion on this idea this will wait for the next mtg.

Executive Terms of Reference

The secretary is accumulating these for the eventual inclusion in an updated Constitution.

Honorary Lifetime Member

The club now has a vacancy for one Honorary Lifetime member.

NEW BUSINESS

Snowblower

Rob Burns submitted a suggestion that the snowblower attachment be sold since it wasn't being used. It was motioned by the president, seconded by Bryce Taylor that an individual be tasked to sell it. **Carried.**

Alcohol Consumption on Club Property

During the recent Runway Work Party the club provided food and drink for the volunteers as well as \$93 worth of beer. The Executive has received a complaint from a member who disagreed with the practice of supplying beer for the workers and further stated that all alcohol should be prohibited on the club property. He reasoned that this was an inappropriate expenditure and that the club could be liable should an accident occur afterwards. It was noted that the club does not sell alcohol but has frequently provided or allowed beer and wine at certain functions. After much discussion the members of the executive agreed that there was no need to change the existing policies, nor to implement a new one prohibiting alcohol on the property.

New Member

The executive reviewed and approved the membership application of Maurice Hines of Brighton.

Adjournment

A motion for adjournment by Mike Fielding, seconded by Bryce Taylor. **Carried.**

Submitted by

Approved/~~Not Approved~~

M.W. Fielding
Secretary

J.D. Capstick
President